

CLAS Finance Committee Minutes

Thursday, February 18, 2021

1:55pm – 2:45pm

<https://ufl.zoom.us/j/93119697149?pwd=NnhxNDBLOGlreVVNNHNIWWo2eDEwQT09>

Present:

Committee Chair Eric Potsdam, Shifra Armon Catherine Tucker, Gillian Lord, Tarek Saab, Christine Overdeest, Student Representative Fahad Qazi, Jon Martin, John Palmer, Rebecca Butcher, Associate Dean Chris McCarty.

1. Approval of minutes from February 1, 2021 meeting

available at <https://gov.clas.ufl.edu/files/Minutes-2-1-21.pdf>.

Approved by voice vote.

2. Discussion of workload profiles:

- a) Eric shared the compiled Excel TA Workload Profile via chat.
- b) FC discussed issues related to combining .25 TA workloads with research, or pre-negotiated assistantships to create a full .5 appointment
- c) In view of the substantial time commitment that writing-intensive courses demand, FC discussed offering chairs the opportunity to differentiate between TA assignments of WR 2, 4, or 6.
- d) The set of standardized TA Workload Profiles will be sent back to Chairs in order to obtain feedback as to whether additional profiles are necessary or whether existing profiles need to be edited.

3. Action items:

1. Eric will elicit additional FC feedback on the Workload Profile before resending it to the Chairs.
2. Once adjusted and approved, he will forward it to chairs in order to receive their feedback prior to the next FC meeting (March 8 1:55 pm).
3. Eric will also continue compiling a list of incomplete data that chairs need to provide.