

CLAS Finance Committee Minutes
Tuesday, September 22, 2020
12:50pm – 1:40pm

Present:

Eric Potsdam, Committee Chair, Shifra Armon, John Palmer, Christine Overdeest, Jon Martin, Tarek Saab, Gillian Lord, Catherine Tucker, Uma Sethuram

- 1. No previous minutes to approve.**
- 2. Overview of CLAS Finance Committee (CFC) activity from 2019-2020**

CLAS Associate Dean Chris McCarty charged the 2019-2020 CFC with finding out how CLAS departments use OPS (Other Personnel Services) allocations in order to adjust the distribution formula currently in use. Accordingly, CFC designed a template to be sent to all CLAS departments, describing their use of OPS in different teaching and non-teaching categories. The template was shared with select Chairs and Department Directors to receive feedback on its clarity and completeness.

- 3. 2020-2021 Charge from CLAS Dean's Office**

The Charge as it currently stands is to assist Associate Dean Chris McCarty and CLAS Budget Director Uma Sethuram in determining how to reallocate OPS funding based on feedback gathered from distributing the OPS Template to all Chairs and Directors.

- 4. Further proposals for CFC goals/activities for the year 2020-2021**

- Provide a voice to CLAS faculty for guiding the likely implementation of budget cuts.

Suggestions included

- a. Solicit faculty input regarding principles that should guide such cuts;
- b. Coordinate with Faculty Council to articulate principles that would guide the College in making cuts;
 - for example, not making cuts that create “irreparable damage.”
- c. Try to locate documents prepared by faculty during the 2008 budget crisis that might provide such guidance.

- Track impacts of COVID 19 on College Departments.

Suggestions included

- a. Survey dept. chairs and Center directors regarding impacts.
- b. Request that Chris McCarty report College impacts that he has observed to CFC.

5. Action items:

- a. Invite Associate Dean Chris McCarty to report on COVID 19 impacts across the College. (Eric).
- b. Consult with Assistant to the Dean, Robin Schrieber, to replace CFC member who is on sabbatical (Eric).

Respectfully submitted,

Shifra Armon