

## Minutes, CLAS Finance Committee

Friday, April 3, 2020

Zoom meeting, 2:00pm

In attendance: Rebecca Butcher, Michael Gorham, Selman Hershfield, Jonathan Martin, Chris McCarty, John Palmer, Eric Potsdam, Uma Sethuram

Meeting convened at 2:04pm

1. Chris McCarty “dropped in” to reiterate the importance of the committee’s charge, particularly in light of the rapidly changing UF budget picture
2. Selman will make a presentation to the College Assembly on Tuesday, April 7 regarding the committee’s activities in 2019-2020
3. The committee reviewed the OPS template and instructions
4. Recommendations included:
  - Add specific examples to the spreadsheet for illustration
  - Put the course column first
  - Take preliminary materials to the divisional chairs & directors meetings
  - Put information on courses (formerly) supported by DL fees or Innovation Academy in the Comments column
  - Allow multiple course types in that column
5. Uma confirmed that costs reported in the spreadsheet should *not* include fringe and tuition. They will be added by the college. Most chairs do not know these numbers.
6. Selman will update the template and instructions based on the committee’s discussions
7. This is the last meeting of the committee for this academic year unless Uma determines that the committee’s input is needed over the summer

Meeting adjourned at 2:50pm