

## Minutes- CLAS Faculty Council September 17, 2019

In attendance: Stephanie Bogart, Andrea Caloiaro, Nina Caputo, Christina Davis, Alessandro Forte, Aida Hovic, Ellen Martin, Dave Richardson, Tarek Saab, Martin Sorbille,  
Guests: Trysh Travis (Quest), Ray Thomas (Faculty Senate), Matthew Dias (Student Council)  
Meeting called to order 1:00

1. Approval of minutes from August 27, 2019
2. Quest update: Trysh Travis
  - a. Quest is moving forward, getting bigger  
Spring 2019 - Quest 1 - ~500 students, well-received by both students and faculty.  
Fall 2019- Second trial of Quest 1 ~1000 students, ~20 classes  
Spring 2020- 3<sup>rd</sup> Quest 1 ~30 courses, 1<sup>st</sup> Quest 2 ~12 courses  
Fall 2020- full Quest.
  - b. As Quest scales up, Gen Ed course enrollment should decrease (EX: Good Life)
  - c. Next round of Quest proposals just accepted. Proposals down for Quest 1; investigating the issue. Quest 2 proposals increased- will eventually draw from CLAS, CALS DCP, HHP, Education, and Journalism
  - d. Proposal process- Currently overly labor-intensive and confusing. Working to simplify, clarify, and improve efficiency of the 2 stage Quest curriculum and UG Gen Ed curriculum committee reviews. Ultimate goal is to combine the two. Process flow chart outlined on handout.
  - e. Discussion about classroom availability issues.
  - f. Course development funds for additional Quest 2 courses, after Trial 1, is uncertain.
  - g. No formal structure for specific Quest course teaching evaluations
  - h. Good Life is continuing – need to balance teaching staff to keep this running and start up Quest
  - i. Message to Departments- Trysh Travis or John Krigbaum happy to come to faculty meetings to explain Quest and answer questions
  - j. How are students finding Quest courses? Preview, emails. Currently no good port of entry online. Quest 2 is for second year students, so no direct Preview marketing. There is a Quest website that students can be directed to. Quest Faculty Resource site: (<https://ufl.instructure.com/courses/351110>).
  - k. Faculty need to join the Canvas Quest site to get the best information
  - l. Trysh needs names of a faculty member from each department to advertise the Quest Summit in the spring – focus on the larger issues/goals of the program- engagement, intellectual growth, value of UG teaching
  - m. Aida: include Quest information in the mentoring meetings Christina and Andrea are putting together. Contact Trysh to organize.

3. Andréa will send the charge of the Faculty Council around by email
4. Update on Mentoring Plan
  - a. Plans to centralize numerous existing resources
  - b. Two workshops planned for fall and spring: T&P workshop (separate by TTF and non-TTF) and Social event to develop peer mentoring. Still working on plans and dates. Could add social event at the end of fall CLAS Assembly.
  - c. Formed faculty council subcommittee to help organize workshops: Christina, Stephanie, Aida (can work with Robin)
  - d. Discussion about feedback/assessment of previous faculty orientation
5. Student evaluations of teaching (SETs) – the instrument and its use (switch from GatorRater to GatorEvals instrument)
  - a. Plan to have Bonnie Morardi (and Kate Ratliff) provide an update on 1) the instrument, and/or 2) how to evaluate the data.
  - b. Recognition that peer evaluation is critical. Send around the Faculty Council's Best Practices from a few years ago.
  - c. Adding Self Evaluation could be another useful step – could include summary of students' comments.
  - d. Could the feedback process make comparisons to similar types of courses rather than simply college and department means?
  - e. Have Faculty Council look at the new instrument again before next meeting for discussion. Available at <https://gatorevals.aa.ufl.edu>, - Resources and Polices in top right- question set on the left
  - f. Could TAs evaluate the professors?
6. Meeting time changed to 12:45-2:15  
Second Tues. of each month. Oct. 8, Nov. 12, Dec. 10.
7. Enhancing connections with Faculty Senate to better coordinate activities.  
Update from Ray Thomas, Chair of Faculty Senate.
  - a. Key goal: improving parental leave policies. Model parental leave after sabbatical leave policy.
  - b. Improving access to Childcare (Babygator). Recognize it is a learning laboratory for the campus. Working with the board of governors.
  - c. Redesign of campus tours. Has a committee and process starting.
  - d. Need support staff, and improvements in faculty salaries. Likely to require an allowance from the state to raise tuition.

Action Items:

1. Trysh Travis: needs list names of a faculty member from each department to advertise Quest Summit, which will focus on the larger issues/goals of the program- engagement, intellectual growth, value of UG teaching
2. Contact Trysh to participate in mentoring meetings that are being organized

3. Send around the Faculty Council's Best Practices for Peer Teaching Evaluations from a few years ago.
- e. Look over the new student teaching evaluation instrument before discussion at next meeting. Available at <https://gatorevals.aa.ufl.edu>, - Resources and Policies in top right- question set on the left

Meeting adjourned at 2:40pm.