

In attendance: Andrea Caloiaro, Stephanie Bogart, Nina Caputo, Christina Davis, Megan Forbes, Alessandro Forte, Aida Hozic, Nancy Hunt, Valeria Kleiman, Ellen Martin, Martin Sorbille, Dave Richardson, Tarek Saab
Meeting Chaired by Andrea Caloiaro
Called to order at 1:00

1. Approved minutes from 4/21/20
2. Update and plans for mentoring sessions for new faculty
 - Update from Christine - About 80 faculty attended 1 of 4 sessions on T&P last fall. Results from survey (21 respondents) were generally positive experience, although respondents felt they still don't know specifically how to proceed. Suggestions included ideas for additional workshops, interest in nonTTF specific workshops, and an interest in meet-and-greets.
 - Two townhalls at end of spring semester included small group discussions and Q&A with Richardson. Feedback included the benefits of informal meetings in and out of faculty units. Discussions about transition to online and the associated low response rate to teaching evaluations, also concerns about the uncertainty for fall teaching plans.
 - CLAS is just starting to think about onboarding new faculty. The delayed start date for fall presents an additional week to meet with new faculty
 - Suggested additional sessions include information on the proposal process, effort reporting, UFirst. myInvestigator. This may have been addressed by a series of seminars from the Provost's office. Andrea will check on whether this happened.
 - Christine, Aida, Andrea will meet to follow up on plans for additional workshops. Anyone is welcome to join them.
3. Discussion about fall teaching evaluations
 - Aida will send email to Richardson about CLAS evaluating spring teaching evaluations to provide feedback on synchronous vs. asynchronous presentations.
 - Richardson- everyone should be ready to teach online in the fall, with exception of experiential learning courses. Many students have plans to move back to Gainesville.
 - Discussion about synchronous vs. asynchronous online options
 - Richardson- they are working on distance learning course development over the summer. Zoom is likely to continue as the best option as the delivery platform.
4. Discussion about Recorded Zoom instruction and intellectual property
 - CLAS is trying to get clarity on the policies related to intellectual property of lectures recorded for online teaching. Are recordings of a synchronous course individual intellectual property? Can anyone else claim property rights and use

these recordings if there are students who are identified and included in the recording?

- Does article 22 CBA provide a starting place to address this issue?
- What is the legality of posting a recorded synchronous class lecture on zoom since there are students involved? It would likely be a FERPA violation to use this again in a future course. Is it a FERPA violation to post the recording on the course canvas site for currently enrolled students to access? Do we need them to sign an agreement prior to posting lectures?
- Does the fact that zoom is a private company provide some protection for intellectual property ?
- Discussions of some of the advantages zoom offers for teaching, even in class.

5. GatorEvals changes / response rates / comparisons to prior semesters

- Many of the CLAS suggestions have not been incorporate. The wordle is gone but has been replaced by a data table that does the same thing.
- Question 1 still reflects personality traits.
- Question 8 still uses the phrase “the course fostered,” whereas only an instructor can foster.
- They did provide the 14 day window to complete the evaluations.
- Cross listed courses are still reported separately. Is it possible to aggregate the sections for reporting?
- Is there a public version of these results. Yes, but it comes later, possibly mid June.
- The guidance given to students for evaluating instructor teaching materials is inaccurate.
- There are 3 options for viewing the results- course section, aggregate of course sections, and AAR version. The short version has no comments and is to be used for AARs. They need to provide some guidance on how to use these reports.
- We need another round of recommendations to Jordi

6. Update on the CD and AD Surveys and short discussion about designs for next year

- Surveys have been completed. Mark is working up the data.
- Response rates 63% for AD Survey, 54% for CD Survey (both higher than past two years)
- Only minor changes from previous surveys
- Discussion about sending surveys of Center Directors out to all affiliates. The Directors do not evaluate the affiliates, however the plan was to ask for Director evaluations from affiliates. This needs to be corrected for next year. One issue is the list of center affiliates changes constantly

7. Planning for next academic year

- Need to find a way to communicate better with the CLAS faculty. How do you get information out to faculty? Suggestion to hold a zoom meeting each semester,

but so few people attend the CLAS Assembly. A zoom meeting would be likely to attract the same, limited audience. Suggestion that council members could each attend a department faculty meeting to reach out to all departments.

- Need a centralized location for disseminating new policies/guidelines.

Meeting adjourned- 2:35