FACULTY COUNCIL
14 January 2016
10:00 am @215 Dauer Hall

Members in attendance: Theresa Antes (LLC), Nina Caputo (History), Hai-Ping Cheng (Physics), Valerie DeLeon (Anthro), Valeria Kleiman (Chem), Gillian Lord (SPS), Jon Martin (Geol), Ido Oren (Poli Sci), Charles Peek (Soc Crim Law, replacement for Gattone), Betty Smocovitis (Bio&Hist), Gene Witmer (Phil.)

Absent: Sharon Abramowitz (Anthro, on leave)

Other attendees: Luis Álvarez Castro (Chair of Finance Committee), Dave Richardson (Dean of CLAS)

Meeting called to order 10:03

A. Dean Richardson

1. Council’s ongoing project to develop Chair evaluations
   a. DER is very much in favor, recognizes the importance of this kind of feedback
   b. There can be separate sections – one for chair only, one for dean?

2. Reorganization of administrative aspect of dean’s office
   a. Departure of SSC director requires rethinking structure.
   b. Will hire 2 director-level managers for the college, and divide responsibilities between grants/contracts for one and state funds (personnel, etc.) for the other. Allows for knowledgeable expertise/oversight for contracts and grants, with single point of contact. These positions will be comparable to budget manager and personnel manager in rank and will report directly to the dean.
   c. Restructuring all of Shared Services, in consultation with other SSCs on campus. Having a director that focuses only on state money (payroll, fiscal, etc.) will benefit units in SSC just like the grants person will help with the other.
   d. There will essentially be two SSCs – it’s one single fiscal body but specialized due to the different regulations etc.
   e. Will also help in recruiting grants-active faculty.
   f. Even though this discussion has focused on procurement of grants, equal focus will be paid to maintenance, fund use, etc.
   g. Funding is coming from the college as well as from the Office of Research.

3. Diversity Steering Committee
   a. Nominations are mostly in, developments will be announced later.

4. Strategic Planning Task Force
   a. Membership is being finalized. Make-up was determined in large part by the recommendations of the Faculty Council. Members will be:
      i. Three chairs or ex-chairs
      ii. Three faculty (one NTT, one newly tenured, one more experienced)
      iii. Someone from advising
iv. Two students (one graduate, one undergraduate)
v. One staff person
b. Task force will work over the next six weeks providing suggestions/outlines, deans office will take over then.

B. Brief report on VDK’s meeting with dean
   1. Update on the budget – university is moving away from RCM, we will receive updates
   2. DER will look into issue of start/end dates for online evaluations
   3. Should Fac Council look in to establishing some kind of best practices for improving student evaluation response rates? There is obviously interest; we will start by collecting information on this topic.

C. Chair evaluation
   1. A faculty council subcommittee has volunteered to work on this.
   2. Discussion followed regarding procedures and requirements for these evaluations.

D. Minutes from December 7, 2015 approved by acclamation.

Valeria will send reminder before next meeting. 😊

Meeting adjourned at 11:17.
Minutes submitted by Gillian Lord.